

Neighborhood Council Election Bylaws Amendments

BYLAW PROVISION	DRAFT LANGUAGE	APPROVE BY BOARD
GENERAL ELECTION PROVISIONS	<p>Article [_____: <i>insert the appropriate number following the last article in your current bylaws</i>] Neighborhood Council Elections</p> <p>This Article explains the administration of Neighborhood Council elections by the City Clerk and provides information regarding Stakeholder membership, the board's structure, and Stakeholder eligibility for voting and being selected or elected to a board seat. The provisions in this Article supersede any prior inconsistent provisions contained in the bylaws.</p>	<input type="checkbox"/>
GENERAL ELECTION PROVISIONS	<p>The Governing Board must, to the extent possible, reflect the diversity of the Neighborhood Council's Stakeholders. Accordingly, no single Stakeholder group shall comprise a majority of the Neighborhood Council's governing body, unless extenuating circumstances are warranted and approved by DONE.</p>	<input type="checkbox"/>
ELECTION TIMING	<p>Elections shall be conducted every two years in even-numbered years and shall be administered by the City Clerk beginning on [select one: †</p> <p><input type="checkbox"/> April – June 2008 or</p> <p><input type="checkbox"/> April – June 2010</p> <p>The rules and regulations promulgated by the City Clerk in conjunction with an election administered by the City Clerk shall take precedence over any inconsistent language in these bylaws.</p>	<input type="checkbox"/>
ELECTION TIMING (a)	<p><i>If you selected † April – June 2010, above, then you should add the following:</i></p> <p>The term for each currently elected board member shall be extended through and until a successor is elected or appointed at the April – June 2010 City Clerk conducted election.</p>	<input type="checkbox"/>
LENGTH & TIMING OF BOARD TERMS (a)	<p>Board Term</p> <p>[<i>OPTION A: The following is for a 2 year term:</i>]</p> <p>† Beginning with the City Clerk conducted election held on [select one: †</p> <p><input type="checkbox"/> April – June 2008, or †</p> <p><input type="checkbox"/> April – June 2010,] a board member's term shall be for the duration of two years or until a successor is elected or appointed.</p>	<input type="checkbox"/>

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LENGTH & TIMING OF BOARD TERMS (b)	<p>[<i>OPTION B: The following is for a 4 year term:</i>]</p> <p>Beginning with the City Clerk conducted election held on [select one: † April – June 2008, or † April – June 2010,] a board member’s term shall be for the duration of four years or until a successor is elected or appointed.</p>	<input type="checkbox"/>
LENGTH & TIMING OF BOARD TERMS (c)	<p>[<i>OPTION C: The following is for a 4 year term with a staggered election cycle, electing half the board during each election. Initially, all board members will be elected and the staggering system begins with the next election:</i>]</p> <p>† The intent of the board is to establish a staggered election system where approximately half of the board is elected at each City Clerk conducted election. Beginning with the City Clerk conducted election conducted on [select one: † April – June 2008, or † April – June 2010,] every board seat shall be open for election, at which time the following board seats shall be elected for a duration of two years or until a successor is elected or appointed: [USE ATTACHED FORM TO insert a descriptive list of the seats up for a 2 year election]. The remaining board seats, including [USE ATTACHED FORM TO insert a descriptive list of the seats up for a 4 year election] shall be elected for a duration of four years or until a successor is elected or appointed. Beginning with the City Clerk conducted election held on [select one: † April – June 2010, or April – June 2012,] and each election thereafter, each and every board seat shall be elected for the duration of four years or until a successor is elected or appointed.</p>	<input type="checkbox"/>
STAKEHOLDER DEFINITION	<p>Section 3: Stakeholder Definition</p> <p>[<i>Upon adoption of the ordinance amending the Los Angeles Administrative Code, the mandatory definition of stakeholder below will apply to all Neighborhood Councils.</i>]</p> <p>Neighborhood Council membership is open to all Stakeholders. “Stakeholders” shall be defined as those who live, work, or own property in the neighborhood and also to those who declare a stake in the neighborhood and affirm the factual basis for it.</p>	<input type="checkbox"/>

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GOVERNING BOARD COMPOSITION & VOTING	<p>Governing Board Composition and Voting</p> <ul style="list-style-type: none"> ▪ <i>All stakeholders must have the ability to participate on your board by having the ability to be seated as a board member and vote.</i> ▪ <i>You must have at least one “at large” seat to accommodate those Stakeholders who “declare a stake in the neighborhood.”</i> ▪ <i>All Stakeholders must be allowed to vote in an election.</i> <p>▪ OFFICER POSITION ELECTED OR APPOINTED?</p> <p>▪ STAKEHOLDER ELIGIBILITY TO RUN FOR THE SEAT</p> <p>▪ STAKEHOLDER QUALIFICATIONS TO VOTE FOR THE SEAT</p>	<div style="border: 1px solid black; width: 100px; height: 60px; margin: 0 auto;"></div>
VOTING AGE	<p>All stakeholders aged ____ [<i>insert the desired age, the desired age must be at least 12 years old under the City’s proposed rules</i>] and above shall be entitled to vote in the Neighborhood Council elections.</p>	<div style="border: 1px solid black; width: 100px; height: 60px; margin: 0 auto;"></div>
FILLING BOARD VACANCIES	<p>A vacancy on the board shall be filled by a Stakeholder who satisfies the eligibility requirements for holding the vacated board seat. Any Stakeholder interested in filling a vacant seat shall submit a written application to the Secretary within __ [<i>insert a time frame</i>] days of the date that the seat becomes vacant. After the lapse of __ [<i>insert the same time frame as above</i>] days, the Secretary shall forward the names of all applicants to the President. The President shall have discretion to appoint the vacancy from the applicants or among any other qualified Stakeholders at any time, subject to a majority vote of the board at a public meeting. The appointed applicant’s term shall be limited the term for the vacant seat.</p>	<div style="border: 1px solid black; width: 100px; height: 60px; margin: 0 auto;"></div>
BOARD APPOINTMENTS	<p><i>If you have an appointment process you must add a statement indicating the process. There are a number of processes available. The Department recommends as one possible process the following:</i></p> <p>The seats for [<i>insert a description of the appointed seats</i>] shall be appointed by the Board under the following process: Following the City Clerk conducted election and the selection of a board President, the President shall within __ [<i>insert a time frame</i>] days of assuming office appoint a qualified Stakeholder to the selected seat subject to a majority vote of the board at a public meeting. If the seat is not filled within the __ [<i>insert the same time frame as above</i>] days that the President assumes office, the seat shall be filled in accordance with the vacancy provision below.</p>	<div style="border: 1px solid black; width: 100px; height: 60px; margin: 0 auto;"></div>