

Hollywood United Neighborhood Council Bylaws

HUNC Current Bylaws: as of June, 2007
HUNC Standing Rules: as of October 2007
HUNC Financial Procedures: as of October 2007

Hollywood United Neighborhood Council Bylaws

Revised 5/19/03 (Amendments approved by DONE on July 9, 2003)
Revised 1/12/04 (Amendments approved by DONE on March 12, 2004)
Revised 1/12/04 (Amendments approved by DONE on February 6, 2004)
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Revised 1/20/05 (Amendments approved by DONE on February 23, 2005)
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Revised 6/16/07 (Amendments approved by DONE June 16, 2007)

Created from original source documents of Franklin Hollywood Hills Community Council Bylaws, Hollywood Alliance Community Council Bylaws, DONE template, and City Attorney recommendations.

Approved by Bylaws committee June 2002

Merger, Name and Bylaws Approved at Community Meeting July 18, 2002

Certified by Parliamentarian James H. Stewart, PRP, with amendments as voted by stakeholders, with necessary punctuation and organizational corrections.

Approved By Interim Board, Unanimously, Aug. 3, 2002

Numerous Amendments submitted to DONE and BONC Oct. 2002

Bylaws with amendments approved by DONE, BONC and City Attorney Oct. 15, 2002

HUNC certified as Neighborhood Council #52 on Oct. 15, 2002

District Boundaries Clarified Dec 30, 2002 H

Name

The name of this organization shall be the Hollywood United Neighborhood Council (HUNC).

Article I Purpose and Intent

It is the mission of the Hollywood United Neighborhood Council to:

- A. Create a more livable community by establishing an open line of communication between the HUNC and City government.
- B. Provide an open forum for discussion and information sharing through which all members of the HUNC may involve themselves in the affairs of the community.
- C. Enhance stakeholder pride and responsibility by promoting participation in the decision-making process.
- D. Be an advocacy group for issues which command broad community support.
- E. Work with the City and other neighborhoods to find solutions to common problems.
- F. Promote the well being of each and every neighborhood within its boundaries.
- G. Establish procedures for communication with all Neighborhood Council Community Stakeholders on a regular basis in a manner ensuring that information is disseminated evenly and in a timely manner.
- H. The Board of Directors will establish written rules to provide fair and proper community input on all agenda items, including participation in the development of agendas for future meetings.
- I. The Board of Directors will encourage stakeholder votes on issues before the Board. Although the vote is advisory, the Board will record the stakeholder vote on issues.
- J. Advocate for stakeholders in the delivery of Los Angeles City and other Governmental services in the area.

The Hollywood United Neighborhood Council is established in accordance with the authorized plan of the Department of Neighborhood Empowerment of Los Angeles and complies with Federal, State and City laws.

Article II Membership

- A. Membership shall be open to all Community Stakeholders. A stakeholder is any person who lives, works, owns property, or actively participates in a community organization based within the boundaries of the Neighborhood Council.
- B. Stakeholders should complete a DONE approved stakeholder registration form to acknowledge stakeholder status and to vote in an election of the Board.

Article III Meetings and Notification

Section A. General Board Meetings

1. The Neighborhood Council may hold as many general meetings as desired, but must hold at least 4 general meetings each year (one each quarter).
2. The Neighborhood Council will comply with the Ralph M. Brown Act. All meetings shall be conducted in accordance with the Brown Act and any standing rules adopted by the Board. To the extent that any matter is not covered by the Brown Act or the board's standing rules, then the meetings shall be conducted in accordance with the most recent version of Robert's Rules of Order.
3. An e-mail, fax and mailing list shall be maintained. The HUNC will distribute announcements to the registered stakeholders within the boundaries of the Neighborhood Council.
4. A reasonable attempt will be made to send notices to all community based organizations in the HUNC area. The HUNC will publish announcements and updates in Community newspapers on a regular basis. Postings will be made at a minimum of 5 locations. The Board President shall designate these sites subject to approval by a majority of the Board.
5. Meetings will be held at Americans with Disabilities Act (ADA) accessible locations.

Section B. Board Meetings and Special Meetings

1. Board meetings may be called by the President or by a vote of 2/3 of the Board.
2. A quorum of the board must be in attendance before the meeting may be called to order and must remain for any business to be transacted.
3. Stakeholders may request a special meeting of the board. Special Meetings shall be called by the written petition of 40 members. Such a petition shall be delivered to the President who shall call the meeting not more than 30 days or less than 10 days from the date of delivery.
4. Notification shall meet all Brown Act requirements.
5. Only the business for which the meeting was called may be transacted.

Section C. Quorum

1. No formal meeting shall be held or business conducted or votes taken in the absence of a quorum.
2. A quorum of the Board of Directors is 9.

Section D. Election Day

1. An election day will be held between September 1 and December 31 once each calendar year.
2. Notification of the election day with agenda shall be given in the following manner: Notices shall be posted 30 days prior to the date of the election day at the designated posting locations, as per the requirements of the Ralph M. Brown Act and outlined in the HUNC application for certification.
3. No business other than the election of the board shall be conducted.

Section E. Meeting Procedure

1. Anyone attending the meeting is eligible to be heard. Rules of Conduct will be fairly enforced.
2. Only members of the Board are allowed to vote, except on Election Day and as provided otherwise elsewhere in the Bylaws or Standing Rules.
3. In order for the HUNC board of directors to take an official action, such as adoption of an item or position, once quorum has been attained, a majority vote of those board members present and voting is required. An abstention will not count as a vote.

Section F. Reconsideration of an Action

The Board may reconsider and amend its action on items listed on the agenda if that reconsideration takes place before the end of the meeting at which it was considered or at the next regular meeting. The Board, on either of these two days, shall: (1) Make a Motion for Reconsideration and, if approved, (2) hear the matter and take an action. If the motion to reconsider an action is to be scheduled at the next meeting following the original action, then two items shall be placed on the agenda for that meeting: (1) A Motion for Reconsideration on the described matter and (2) a [Proposed] action should the motion to reconsider be approved. A Motion for Reconsideration can only be made by a Board member who has previously voted on the prevailing side of the original action taken. If a Motion for Reconsideration is not made on the date the action was taken, then a Board member on the prevailing side of the action must submit a memorandum to the Recording Secretary identifying the matter to be reconsidered and a brief description of the reason(s) for requesting reconsideration at the next regular meeting. The aforesaid shall all be in compliance with the Ralph M. Brown Act.

Article IV HUNC Boundaries

The HUNC will include the following geographic areas:

Eastern Boundary: Western Avenue to Fern Dell north along Western Canyon to the northern boundary

Southern Boundary: Hollywood Blvd.

Western Boundary: Cahuenga Ave. at Hollywood Blvd. to the 101 Freeway north along the eastern side of the John Anson Ford Theater property line, through Lake Hollywood to include the Lake Hollywood Neighborhood Association and north to the Hollywood Sign.

Northern Boundary: Hollywood Sign and adjacent area

Article V HUNC Board

Section A. Board Composition

1. There shall be 17 Board members. A quorum of the Board of Directors is 9.
2. The Board shall be composed of the following:
 - 5 Seats- 1 seat for each of five geographical districts **areas** (See Article V, Section B)
 - 2 renter seats - at large
 - 2 homeowner seats - at large
 - 2 unclassified stakeholder status seats - at large seats
 - 1 representative of an educational institution - at large
 - 1 representative of a non-profit organization - at large
 - 1 representative of a faith based organization - at large
 - 3 business seats - 1 seat for each of three business districts **areas** (See map for geographical area illustration)
3. No stakeholder group or geographical district **area** may comprise the majority of the board.
4. Each renter, homeowner, or unclassified seat must represent a different geographical district **area** than the other Board Member seated within that category. Example, the 2 renter seats must be from different geographical districts **areas**.
5. For further clarification of Board Composition see Attachment B.

Section B. HUNC Districts **Areas** defined

There shall be five Geographical Districts **Areas** and three Business Districts **Areas**. For further clarification see Attachment B.

Section C. Eligibility

Members of the Board of Directors must be at least eighteen (18) years of age and be a registered stakeholder within the HUNC boundaries.

Section D. Terms of Office

1. Members of the Board of Directors shall serve a term of two years (Except for the initial election).
2. No Board member may serve more than 8 consecutive years.
3. Board members must maintain both their Stakeholder status and the criteria for their eligibility for election to their elected seat during the remainder of the term. Otherwise they shall forfeit their seat. The Board member may remain seated up to 60 days until a replacement can be found and appointed to the seat.

Article VI Selection of Board

- A. The Board of Directors shall, to the extent possible, reflect the diversity of the stakeholders within the HUNC boundaries. No single stakeholder group shall comprise a majority of the HUNC governing body, unless extenuating circumstances are warranted and approved by the Department of Neighborhood Empowerment.
- B. All registered stakeholders may vote for all open seats.
- C. The new Board of Directors shall assume office upon certification of the election results. The existing Board will remain seated until the new Board is seated.

Article VII Candidate Filing Procedure

Candidates may file for the Board of Director Elections following the procedures outlined in the DONE-approved HUNC Election Procedures.

Article VIII Voting

- A. The Board of Directors shall be elected by ballots cast by registered stakeholders.
- B. Ballots shall be pre-printed and shall include all qualified candidates who were previously verified.
- C. The Election will be monitored by the Independent Election Administrator.
- D. No absentee votes, vote by proxy, or write-in votes are allowed.
- E. Stakeholders must be at least 16 years old on or before the Election Day in order to vote.

Article IX Executive Committee

The Executive Committee shall be composed of the Officers of the Board, including President, Vice-President, ~~Recording Secretary, Corresponding Secretary,~~ **and** Treasurer. ~~and Immediate Past President, if appointed.~~

Article X Officers

Section A: Selection of Officers

The Board shall nominate the President, Vice-President, ~~Recording Secretary, Corresponding Secretary~~ and Treasurer from among existing Board Members. The election of the officers shall take place at the first initial board meeting following the Board election. Officers shall be seated upon receiving a majority vote of the Board.

Section B: Duties of the Officers

1. President

The President:

- shall approve all agendas and preside at all Board, Special and Executive Committee meetings.
- shall create a system for the election, selection, or appointment of stakeholders to committees, sub-committees, and/or ad-hoc committees as the need arises and with the approval of 2/3 of the Board of Directors.
- shall appoint committee chairs.
- shall serve as spokesperson and representative of the Board of the HUNC

- shall receive all communications and present them promptly to the Board.
- shall lead delegations to Citywide Neighborhood Council conventions .
- shall present an annual report to the members assembled at the general meetings.
- shall be responsible for all accounts, reports, and certificates required by law to be maintained and filed properly.
- may co-sign with another signing Officer any check or document regarding disbursement of funds in excess of \$200.00.~~shall serve on the Executive Committee.~~
- shall serve on the Executive Committee

2. Vice-President

The Vice-President:

- shall perform the duties of the President in the absence of the President.
- shall serve with the President as spokesperson and representative for the HUNC.
- shall assist the President in deciding what issues may deserve a special meeting.
- shall serve on the Executive Committee.
- may co-sign with another signing Officer any check or document regarding disbursement of funds in excess of \$200.00.

3. Recording Secretary

The Recording Secretary:

- shall act for the President in the absence of the President and Vice-President.
- shall take and keep all minutes and records of the Neighborhood Council.
- shall file any certificates required by any government body.
- shall be the custodian of the records of the HUNC.
- shall make available to any member all communication addressed to the office of secretary.
- shall maintain a membership list and update it quarterly.
- shall serve on the Executive Committee.
- shall note all committees in the minutes.
- may co-sign with another signing Officer any check or document regarding disbursement of funds in excess of \$200.00.
- shall provide to the public any information requested as required by the Public Records Act.
- **shall see that all notices are duly given in accordance with the provision of these Bylaws and as required by law.**
- **shall be responsible for all communication to the general membership and larger community.**

4. Corresponding Secretary

The Corresponding Secretary:

- ~~shall act for the Recording Secretary in the absence of the Recording Secretary by taking and keeping all minutes and records of the Neighborhood Council.~~
- ~~shall see that all notices are duly given in accordance with the provision of these Bylaws and as required by law.~~
- ~~shall be responsible for all communication to the general membership and larger community.~~
- ~~shall be responsible for maintenance of the web site and newsletter.~~
- ~~shall assist the Recording Secretary where needed.~~
- ~~shall serve on the Executive Committee.~~

5. Treasurer

The Treasurer:

- shall maintain the HUNC's book of accounts as prescribed by DONE and in compliance with Generally Accepted Accounting Principles (GAAP)
- shall submit account statements to DONE no less than once during each fiscal year.
- shall be a required signatory for the HUNC on all funding matters
- shall have charge and custody of and be responsible for all funds of the Board.
- shall Receive and give receipts for money due and payable to the Board from any source.
- shall provide a financial report at all regularly scheduled Board meetings and at all other times as prescribed by the Board or in accordance with relevant laws and guidelines.
- shall coordinate with the Department of Neighborhood Empowerment for the preparation of an annual report.
- shall abide by all rules and procedures as outlined in the HUNC Budget and Finance Procedures.
- may request authorization from the Board to retain a financial professional to assist in creating a bookkeeping and annual accounting system and may request the assistance of DONE when implementing same. The Treasurer, however, shall be ultimately responsible for the maintenance of the system of bookkeeping and accounting.
- shall supervise the HUNC office and personnel.
- shall serve on the Executive Committee
- the HUNC financial statements, books and accounts shall be open for inspection and copying by any member of the public upon request.

6. Parliamentarian The Parliamentarian:

- shall **may** be appointed by the President with the approval of the majority of the Board of Directors.
- shall execute the duties of the office, to clarify and concisely convey all matters of parliamentary procedure.
- shall act in an advisory capacity to the Board of Directors **and is not a member of the Executive Committee.**
- may be selected from among the Board members. The parliamentarian shall have the same voting rights as other board members if he/she is a board member, but shall not have a vote if he/she is not a board member.

7. Immediate Past President

- ~~The intent of this position is to ease the transition from a previous Board President to new Board president. The Immediate Past President shall serve as an advisor to the current Board President subject to the following:~~
- ~~May be appointed by the President of the Board for a term not to exceed 12 months;~~
- ~~Must be a duly elected member of the Board;~~
- ~~May be appointed by the Board President to serve as a voting member of the executive committee for up to 12 months;~~
- ~~Serves at the pleasure of the Board President~~
- ~~Is eligible to serve in this capacity only within 1 year of previous Board presidency~~

Article XI Duties of Board Member Board Members:

- shall take an active interest in matters concerning the neighborhood council.
- shall regularly attend Neighborhood Council **board and committee** meetings. ~~Three unexcused absences within a year are considered grounds for removal from the Board. An unexcused absence is defined as failure to notify the Recording Secretary prior to the meeting.~~ **Move to Removal section**
- shall serve on at least one Neighborhood Council committee.

Article XII Standing Committees

- The president, with the approval of 2/3 of the Board of Directors, shall create a system for the election, selection, or appointment of stakeholders to committees, sub-committees, and/or ad-hoc committees, as the need arises.
- All committees shall be noted in the minutes by the Recording Secretary.

Article XIII Vacancies

- Vacancies shall be filled by appointment of the President with the approval of 2/3 of the Board Members.
- Any Board member or Officer may resign by submitting a written resignation to the Recording Secretary.
- Persons selected to fill a vacated seat on the Board shall serve out the term remaining of that position and shall be a stakeholder at the time of selection and must maintain both their stakeholder status and the criteria for their eligibility for election to the seat during the remainder of the term. Otherwise they shall forfeit their seat.
- ~~Three unexcused absences within one year are grounds for removal from the Board. An unexcused absence is defined as failure to notify the President, Office Personnel, or Recording Secretary prior to the meeting.~~ **Move to Removal**
- Compiling five excused absences within one year from regularly scheduled monthly board meetings can also be grounds for removal if a motion is made at a regularly scheduled monthly Board meeting.

Article XIV Removal /Censure

- Stakeholders may initiate the process for removing a HUNC Board Member by submitting a written petition which (1) identifies the Board member to be removed, (2) describes in detail the reason for removal, and (3) includes the signature of 100 registered stakeholders.
- The Recording Secretary shall have the matter placed on the agenda for a vote of the Board at the next regular meeting of the Board. A vote of "No Confidence" by 2/3 of the full Board of Directors shall be necessary to remove the identified Board member forthwith.
- The Board member that is the subject of the removal action shall be notified 10 days prior to the action. He/she shall not take part in the vote on this matter. He/she will be allowed to speak to the Board at the meeting prior to the vote.
- If an adequate number of Board members are not present to take a vote on removal, the matter shall be placed on the agenda for the next regular meeting, and every meeting thereafter, until such time as a vote is taken.
- The Board may remove a member based on a failure to comply with these Bylaws, or their failure to comply with the City's Charter, the Plan, local ordinances, and/or State and Federal law.
- The Neighborhood Council shall consult with its legal advisor, the office of the City Attorney, throughout the removal process.
- Three unexcused absences within a year from a regularly scheduled Board meeting are considered grounds for removal from the Board. An unexcused absence is defined as failure to notify President, Office Personnel, or Secretary prior to the meeting.**
- Should the Board feel that the action does not rise to the level of removal, then they may choose to issue a formal Censure as defined in the Standing Rules.**

Article XV Grievance Procedures

This formal grievance process shall not apply to stakeholders who simply disagree with a position or action taken by the Board at one of its meetings. Those grievances should be aired at all meetings. This grievance process addresses matters involving procedural disputes, e.g., the Board's failure to comply with these Bylaws, or its failure to comply with the City's Charter, the Plan, local ordinances, and/or State and Federal law.

- Any Stakeholder may file a grievance with HUNC at any time. The grievance must be submitted in writing (~~using the appropriate form from DONE~~) to the Recording Secretary or Office Staff. **More information may be requested in order to process the grievance** and may concern any matter reasonably relating to the HUNC.

- Grievances shall be sent to an Ad Hoc committee, which shall be made up of three Neighborhood Council Board members, as defined in the HUNC Standing Rules and Operating Procedures, to be selected at random, who are not named as a primary party in the relevant complaint(s). The Ad Hoc Committee shall meet within 30 days of the receipt of the grievance(s). The Ad Hoc Committee is responsible for investigating the grievance and issuing a written report to the Board for its consideration, in a timely manner, with recommendations. Any involved party shall not be permitted to vote on the grievance. The Board's process for resolving grievances is further defined by the HUNC Standing Rules and Operating Procedures.
- Stakeholders may also file their grievances with the Department of Neighborhood Empowerment (using the appropriate form from DONE). These grievances will be forwarded to the HUNC Board within 5 days, as described in the "Plan for a Citywide System of Neighborhood Councils." Once received, these grievances shall be treated the same way as any grievance filed directly with HUNC (outlined above).
- Any party to a Grievance shall have the right to appeal the decision of the Board within 30 days to the Department of Neighborhood and Empowerment. Or any other entity authorized by the City. (ie, BONC, or Regional Body)

Article XVI Bylaw Review and Amendment

- A. Amendments, changes, additions or deletions to these Bylaws may be proposed by the Board or any stakeholder(s) at any time. A proposal to amend these Bylaws, however, must be formalized in writing and then submitted to the Recording Secretary or person responsible for preparing the agenda for the next Board meeting. The submission must be made no later than five days prior to the meeting. The proposed amendment will be placed on the agenda for public discussion and a vote at the first Board meeting of the HUNC following that submission.
- B. A recommendation for amendment or adjustment of these Bylaws must be made by a 2/3rds vote of the full Board. Thereafter, and within 14 days after a vote recommending adjustment or amendment to the Bylaws, a Notice of Proposed Adjustment of Bylaws shall be submitted to the Department of Neighborhood Empowerment along with a copy of the existing Bylaws for review and approval.

Article XVII Political Activities and Representation

- A. Neither the HUNC nor any member purporting to speak for it shall endorse any candidate for public office or any political party. Membership rosters of the HUNC shall not be used for political, commercial, or any other activity not directly related to the HUNC.
- B. No Officer or member shall represent himself/herself as speaking on behalf of or committing the council to any person or public or private body unless he or she has been authorized to do so. Such authorization may be limited or revoked by the Board of Directors.

Article XVIII Code of Ethics

- A. While respecting all applicable laws of federal, state, and local government, Board Members and stakeholders of the HUNC will endeavor to conduct Neighborhood Council business in a professional and respectful manner, and will refrain from violating the Bylaws. The Board will commit to adhering to the full Code of Civility as specified in the HUNC's Standing Rules and Operating Procedures.
- B. The HUNC is committed to sharing information via the City's Early Notification System, in a timely manner, to as many stakeholders as possible.
- C. The HUNC Board members and stakeholders will demonstrate the highest standards of personal integrity, truthfulness, honesty, and fortitude in all of its public activities in order to inspire confidence and trust in the Neighborhood Council.
- D. The HUNC shall not discriminate against any individual or group in our operations on the basis of race, religion, color, creed, national origin, gender, sexual orientation, age, disability, marital status, income, or political affiliation.
- E. No Board member shall be entitled to receive any salary or compensation on account of their office. Board members may receive reimbursement for documented expenses incurred by them on behalf of the Council. The Board of Directors shall establish rules governing such compensation, in compliance with the funding guidelines established by the Department of Neighborhood

Empowerment and the City of Los Angeles and shall report all gifts related to HUNC business, which is subject to Board review.

Article XIX Dissolution or Termination

In the event that the Neighborhood Council becomes inactive or dissolves, all funds shall be returned to the city.

Attachment A- Contact Information

Mailing address:

Hollywood United Neighborhood Council
P.O. Box 3272 Los Angeles, CA 90078
Email: Info@HollywoodUnitedNC.Org
Web-Site: HollywoodUnitedNC.Org
Voicemail: 323-769-6424

Attachment B including Map

Explanation of Board Positions and ~~District~~ **Area** Boundaries

Stakeholder Categories

Hollywood United Neighborhood Council elects their candidates for the Board of Directors from a variety of categories. If you qualify for several Stakeholder categories, you can choose only one category to run as a candidate. Different categories of stakeholders were created, in order to guarantee diverse participation and representation.

Geographical ~~Districts~~ **Areas**

5 Board seats, one for each of the five ~~districts~~ **Areas**. These ~~districts~~ **Areas** are based on common interests, traffic patterns, natural boundaries and public input. The ~~districts~~ **Areas** recognize distinct neighborhood boundaries. All small streets with a single entrance are attached to the primary exit-street. Both sides of the street are included within the boundaries unless otherwise stated. A Stakeholder on a street shared by 2 ~~Districts~~ **Areas** may choose in which ~~District~~ **Area** s/he shall establish his/her stakeholder status.

There are 5 board positions of 1 each per ~~district~~ **Area**. ~~Districts~~ **Areas** are numbered 1 through 5. Any Stakeholder from any classification may run for these board positions, as long as their stakeholder status is based on affiliation within that ~~district~~ **Area**.

~~District~~ **Area** #1

Western-most hillside area, including the Hollywood Reservoir. Starting at the intersection of Franklin Ave and Cahuenga Blvd; north on the middle of Cahuenga Blvd to the John Anson Ford Theater. Excluding the John Anson Ford Theater, then continue to Lake Hollywood Reservoir. Through the center of Lake Hollywood Reservoir, including the neighborhood of Lake Hollywood to the top NW corner of Griffith Park. Continue south along the Griffith Park Boundary to its south-west corner; thence jump to the north end of Creston Dr; east and then south on Creston Dr to Vasanta Way; south on Vasanta Way to Dearborn Dr.; north on Dearborn Dr to Winans Ave.; east on Winans Ave. to Gower St.; south on Gower St to Franklin Ave; thence west on the middle of Franklin Ave to Cahuenga Bl and point of beginning.

~~District~~ **Area** #2

Central Hillside Area, including Cheremoya Ave. School. Beginning at Franklin Ave and Gower St, north on Gower St. to Winans Ave.; west on Winans Ave. to Dearborn Dr.; south on Dearborn Dr. to Vasanta Way; Vasanta Way north to Creston Dr.; north and then west on Creston Dr. to its north end; jump to south-west corner of Griffith Park Boundary; thence north on Park Boundary and then east, including "Hollywood" sign and Mount Lee Park; east and then south on Mount Lee Dr to Mulholland Hwy.; East on Mulholland Hwy to Hollyridge Dr.; south on Hollyridge Dr. to its point closest to north end of Cheremoya Ave.; thence jump to the northern extremity of Cheremoya Ave.; thence south on Cheremoya Ave. to Franklin Ave.; west on the middle of Franklin Ave. to Gower St. and point of beginning.

~~District~~ **Area** #3

Eastern-most hillside area, including Bronson Canyon. Starting at Cheremoya Ave. and Franklin Ave., north on Cheremoya Ave. to its north end; jump to Hollyridge Drive at its closest point.; thence north on Hollyridge Drive to Mulholland Hwy and north on Mulholland Hwy to Mount Lee Drive and then north on

Mount Lee Drive thence east along the north boundary of HUNC; thence to the east boundary of HUNC; thence south along the east boundary of HUNC to the middle of Los Feliz Blvd.; thence to the middle of Western Ave.; the middle of Western Ave. to the middle of Franklin Ave.; west along the middle of Franklin Ave. to Cheremoya Ave and the point of beginning.

~~District~~ **Area # 4**

From middle of Franklin at Western Ave. proceed south to Hollywood Blvd. Continue west along middle of Hollywood Blvd to the Hollywood Freeway. Continue NW along freeway to Franklin Ave. Turn east, down the middle of Franklin Ave. to Western Ave.

~~District~~ **Area # 5**

From middle of Cahuenga Ave. at Hollywood Blvd, proceed to Franklin Ave. Head east down the middle of Franklin to the Hollywood (101) freeway. Continue SE along freeway to middle of Hollywood Blvd. Proceed down the middle of Hollywood Blvd. west to Cahuenga Blvd.

Business ~~Districts~~ **Areas**

3 Board seats for each of 3 ~~districts~~ **Areas** as defined below. To qualify for a business seat, stakeholders must be owners, members or staff of an organization with an office or regularly scheduled meetings with at least ten meetings a year within the ~~district~~ **Area** whose members are engaged in for-profit activity, commercial activity; or business associations and business improvement districts.

~~District~~ **Area # A**

Includes the Vine Street area. From the middle of Cahuenga Blvd. at Hollywood Blvd. proceed north to just south of Franklin. Proceed east below Franklin to the Hollywood (101) Freeway to Gower Street Continue down the middle of Gower Street south to Hollywood Blvd. Proceed down the middle of Hollywood Blvd. west to Cahuenga.

~~District~~ **Area # B**

Includes Hollywood and Western corridors. From the middle of Hollywood Blvd. at Western Ave., proceed west to Gower Street. Continue north in the middle of Gower to just below Franklin Ave. Proceed east below Franklin to middle of Western Ave., then south to Hollywood Blvd.

~~District~~ **Area # C**

Includes both sides of Franklin corridor and all three NC hillside areas (Districts 1,2,3) to the northern border of the Hollywood Sign. Includes those areas between Western and Fern Dell to the Hollywood (101) Freeway and Cahuenga.

Renters Seats

2 Board seats. Any stakeholder, in any **Geographical** ~~district~~ **Area**, who rents their place of residence, may run for these positions. Home-ownership as a place of residence is not allowed.

Homeowners Seats

2 Board Seats. Any stakeholder, in any **Geographical** ~~district~~ **Area**, who owns the home in which they live, is qualified to run for these positions.

Unclassified Stakeholder Status

2 Board seats. Stakeholders from any stakeholder category or **Geographical** ~~district~~ **Area** as listed in Attachment B are eligible for these board positions.

Educational Organizations

1 Board seat. To qualify for an Educational seat, stakeholders must be owners, members or staff of an organization with an office or regularly scheduled meetings with at least ten meetings a year within ~~the~~ **any** **Geographic** ~~district~~ **Area** including, but not limited to public schools, private schools, elementary, middle, pre-school, and high school, community colleges and universities, Board of Education, leader of PTA's, educational providers or service providers, or other education-focused groups.

Non-Profit Stakeholders

1 Board seat. To qualify for a non-profit seat, stakeholders must be owners, members or staff of an organization with an office or regularly scheduled meetings with at least ten meetings a year within ~~the~~ **any** **Geographic Area**. including, but not limited to: mission- type organizations, social service advocates and providers, non-profit affordable housing development and management organizations, non-profit hospital and healthcare providers, social service counseling agencies, and life-enrichment

organizations.

Faith-Based Organizations

1 Board seat. To qualify for a faith-based seat, stakeholders must be owners, members or staff of an organization with an office or regularly scheduled meetings with at least ten meetings a year within the ~~district~~ **Area** including, but not limited to churches, synagogues, temples, and organized religious institutions.